

Meeting Minutes

SafeGulf Review Committee

Monday, April 21, 2005 – 2:00 PM

Those in attendance (via telephone conference – all):

John Auth	- Chairman -	Diamond Offshore Drilling – Representing IADC
Ray Britt	-	BP
Pete Eustis	-	PEC
Sonny Hedges	-	ASC
Ken Parris	-	OMSA
Belinda (observer)		ISN

Old Business:

The minutes of the last meeting were read and action items addressed as follows:

John Auth reported that the Review Committee’s proposal to the SGAG to use an audit cycle of three years was accepted.

John Auth reported that the Review Committee’s proposal to the SGAG to have the PEC maintain the audit data base was also accepted.

New Business:

John Auth had previously distributed a sample set of protocols for the Review Committee’s comment. The group said they would provide feedback directly to John before the next meeting.

The Committee agreed to developing a plan to “audit the auditor”.

The Committee agreed that auditors could volunteer to share helpful tips at closeout, but only if the participant agreed.

The Committee that accreditation under the ASC would be conducted by ASC. ISN volunteered to keep track of these accreditations.

The Committee that test results for participating organizations would be the sole property of the participating organization and would not be shared. The assumption is that, if a card is issued, the employee passed the test.

The meeting was adjourned at 3:00 PM.