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SafeGulf Agendas
July 2004.docx...

Safety Moment/Alert:

Scott Maddox presented the facility and safety information.

Meeting Organization: Host will print agendas and provide meeting/location logistics to Chairperson. They will also be responsible for meeting minutes.

Reviewed Antitrust Guidelines and mission statement - All

Reviewed previous agenda and minutes – June Minutes were approved by board members. PEC will post minutes on SafeGulf website.

Review of SG program status & KPIs

SG Stats PEC 309,000 / IADC 274, 518

QA Update: – No Training provider or accrediting organization mentioned any problems with instructors or delivery of training.

Alma Roberts said we have identified issues involving pictures and records being uploaded. We have had only 3 or 4 audits this month because of the new curriculum being implemented.

Pete Eustis said there are no outstanding issues to report.

Operator Updates:

- **BP Update:**
- **BP** will continue to endorse the Safegulf (SG) program and is looking forward to the refresh as well as recognizing the proposed Tiered approach for training module verses awareness. BP is looking at the overall approach for Offshore Readiness and is considering Safegulf for their personnel. It was mentioned they were going through a SEMS audit which further provides the need to align programs to help maintain a safe and reliable operation.
- **Chevron:** The Chevron representative said they require SafeGulf orientation but that the industry's needs are focusing on showing rather than telling. He said Chevron does hazard recognition every year and that they are always looking for ways to do a better job of that. On any given day, they have about 160,000 contractors working for them and Chevron is interested in improving their programs in any way they can.
- **Anadarko:** They will continue to use and endorse SG if there is consensus with the curriculum changes.
- **Marathon:** Representative indicated they support SG and will continue to require it as part of their program
- **Murphy:** They are requiring SafeGulf and endorse the program.
- **Shell:** Shell indicated they continue to endorse the SG program and are looking forward to the curriculum refresh.
- **EXXON:** Exxon recognizes SG but they want to look at what program can be used on the west coast for their operations as well.
- **Operator Liaison:** Chuck Simpson with York reported that, in the GoM, the major companies are being displaced by the minor companies (Apache, etc.). The minors are having a greater impact, and Simpson is representing them and will be communicating with them about this meeting. McMoRan (East) doesn't require SafeGulf, but their contractors do. Some of the other smaller operators either acknowledge SafeGulf or require it. Chuck will be doing some visits to follow up.
- Ms. Vitone explained that more operators (both major and minor) want to get involved with the SG program review and continue to endorse the program. She stated that the more people get involved and work with us to be "partners in safety," (taken from Shell's concept) the more successful our efforts will be to align the industry.

New Business:

The SG meeting for this month was open to the industry and as such there was full engagement in an open forum approach to allow for others to be heard. Below are minutes of this session:

One attendee said he is here to find out what curriculum changes are being planned and how it will affect SafeGulf and Rig Pass.

Ms. Vitone: In the SG guidelines, we accept and recognize programs that satisfy the SG requirements. She explained that there are several companies and courses currently accepted as equivalent programs, including Rig Pass. The curriculum may be the same for both SafeGulf and SafeLand.

Edie (with VERSA Integrity Group) asked for a show of hands of who in the meeting is a drilling contractor. She discussed potential issues that could arise with curriculum changes. Also, she voiced current concerns with duplication of audits and the overall cost of working for an operator.

Gabe DeGabriele with Weatherford explained that his program is a global program and that his company wants to ensure that they are not going to be required to cover the same information multiple times.

An operator representative said the operators understand the concerns and do not want to add to the cost of the contractors, but that we also need to make sure that we are on target.

Edie Tranchina said her company had adopted Chevron's hazard recognition training and that it's really good and doesn't need to be changed.

Exxon (Scott Arnold) voiced they felt the energy in the room. He reminded the group that SG was created to reduce redundancy and intent was to reduce cost/effort. If it seems we are moving from this target, we need to reconsider.

Ken Wells of Lifeline Strategies recently participated in a focus group concerning the direction in which safety training needs to go. Everyone agreed that training needs to happen, but they didn't think "awareness orientation" did much for them. Then, the group discussed whether everyone could agree on what the training needed to look like. IT will be difficult to get everyone to agree. Note: The USCG has a "rule-making" on training right now on non-seafarers on vessels.

Eric Roan with COS explained that it's an advance notice of a proposed rule and the USCG is looking for guidance. They want to set a standard for all non-maritime crew personnel who work in O&G activities. OOC and IADC responded and they realized more time was needed for the comment period. The USCG thought they were only dealing with contractors (MODUs, etc.), but they are really capturing everybody who works in the industry offshore. Operators are not commenting on this, which surprises him. The USCG is seeking to know what the operators are requiring and want them to comment on this. The USCG had never even heard about SafeGulf. They had only heard from NOSAC, who told them that SG exists. The CG is relieved to know that there are efforts and discussions about this already.

Albert Skiba (OPITO) was involved in these discussions with the CG in terms of the emergency response perspective. He is here to ensure that the OPITO standard is aligned with SG. According to AI, the USCG is going back to what they know, which is only offshore marine personnel, and some of their training is 5 days. We all need to get involved in this ASPRM and overwhelm the CG with our input to ensure that the whole discussion goes the right direction.

The COS does not advocate or respond to proposed gov't recommendations. Once it's been implemented, then they get involved. IADC and OOC did submit some comments, and Eric Roan encourages everyone to get involved with the comments being sent by these organizations. The CG seemed to have forgotten that the floating facilities are out there but are now including them. They may be imposing maritime training rules on non-maritime personnel. This might be a good time to develop a standard we can show them. It's a great time to decide on what check boxes we can include in our training.

An element in SEMS revolves around training, so COS addressed how to get everyone on board without redoing all the work SafeGulf, IADC, OPITO, etc. have done. See the Skills and Knowledge Management System Guideline handout, which is COS's first attempt to come up with what contractors should do to prevent them from having to jump through another hoop.

One day, they hope to have a COS certificate that satisfies the guidelines and allows companies to avoid multiple audits over the same material. They are concerned with how to verify the training that is occurring.

Ms. Vitone speaking on behalf of her engaging with the contractor management team in BP said they hear of the challenges contractors face. BP has created a TQ Matrix that shows all the training that contractors have to meet before providing services. Contractors have mentioned meeting multiple training requirements from one operator to another or the need to look at multiple data systems is cumbersome and poses challenges. As operators, we should work to find ways of adding value by removing redundancy. Under SEMS we all have to assure compliance and have a process of checking competency as well. The SafeGulf program should align with this effort but will not be a means to assure competency but rather standardization of awareness and/or training modules accepted in the industry by operators.

Ms. Vitone, as the Chair of the SG Advisory Board does not want SG to dissolve but rather maintain alignment with the growing changes in our industry. SG has sub committees and needs to have more operators involved. She explained that, in discussions in the Curriculum Committee, the operators realized that SG needs to be refreshed.

The SG Advisory Group will be updating the guidelines and mission statement for each subcommittee. We can stay after this meeting to further discuss curriculum. The Curriculum Subcommittee encourages more people to be involved representing different groups. If we can get a number of operators and contractors to agree on what needs to be covered and help avoid redundancy it will be a great start to a new program. The Curriculum Subcommittee currently has four members. The guidelines limit involvement to 15, but that can change if more than 15 people want to be involved.

Linda Head explained the WADI - Workforce Attraction & Development Initiative and how it works. She discussed how very involved the colleges are in creating an oil & gas curriculum. They are competent in land drilling. While they are in attendance primarily to listen, they are willing to help they are training and curriculum experts, including able to create assessment tools to help the industry. They have industry veterans that understand critical safety training new hires in the industry.

Chuck Simpson said he has been involved in SG from the beginning and that the program originated because of the fear that the PSM standard would be incorporated into the RP175 standard. The original program targeted hazard identification at 6 hours, it continued to grow until it was a de facto 14-hr program that was crammed into 10 hours. It was not designed to satisfy any training requirements, except arguably marine debris. Are we trying to make the original hazard orientation go away, or are we trying to build into it some SEMS training? What are we trying to do? *We would like to add generic coast guard requirements that may be imposed in the future as well as capture training in SEMS.*

Answer: Most in the industry continue to want some level of orientation, but many believe the existing SG covers too much. They want to keep some orientation but to remove some of the detail that moves toward training and then replace it with more focus on hazard recognition training. Some operators are wondering what training the contractors could get credit for through SafeGulf.

At a recent meeting, the operators agreed on some common topics for training. They based their list of topics on incidents.

Mr. DeGabriele from Weatherford said we need to differentiate between what we need to have and what we want to have.

COS does not accredit in these areas; they only accredit auditors. They have no intention to get involved in accrediting programs. They just provide the guidelines and let other organizations do the accrediting.

Gary Piccolo asked about how to meet the competence assurance guidelines and what the difference between COS and IADC's guidelines were. IADC has a Competence Assurance accreditation program.

JP Mook asked: What is the final deliverable for this SG meeting?

Answer (Vitone): The current SG program will be refreshed to remove training level materials to allow for a true awareness program with a shorter delivery time. This will enable a training portion or Tiered approach for those who need training beyond awareness. The intent is operators who endorse the SG programs will accept the awareness and the training modules as acceptable to avoid having the contractors take multiple versions of a given training module.

Brooke: Adding more content does not necessarily constitute training. Assessments must be embedded into the process.

Vitone: Recognize that need, however the SG board will not be including the competency and assessments, it is an awareness program and future state will include a training tier.

JP Mook: Hopefully, no one has said this must be a 1-day class because we have to determine the material before deciding the length of the class.

Vitone: The operators do not want to add more time onto the course because “there are already enough demands on the contractors.” When we look at the topics in the training module, we have to decide how much time we have to devote to the training modules that we want to include. We need to recognize what training modules are not already covered.

Question posed by audience: SafeGulf current cards will still be valid? The new training will be an additional module?

Yes. Everyone with a current card will get credit for the awareness like they have before. If individuals want to take the Training modules to meet training requirements of the industry the Tiered approach being proposed is an option.

Who gets to decide if my company’s training will be adequate?

Vitone deferred to PEC and IADC to explain how programs can be accredited. IADC explained that it is not a training organization and explained the value of accreditation briefly, including the value of consistent curriculum delivery and administration requirements.

Vitone explained that SafeGulf set the guidelines, and then accrediting bodies accredit training providers who do the training. They then hold them accountable for continuing to follow the guidelines.

Julia explained that the conflict would happen if one of the accrediting bodies said the TPs could follow only one group’s requirements. Rig Pass counts for SafeGulf because it’s included in their curriculum. Gary Piccolo explained that his company was accredited originally by SafeGulf itself. Vitone said the SG guidelines will be reviewed but that they do not accredit only one provider. SG is not-for-profit and does not tell TPs where they have to go to get accredited.

Mike Farris explained that Anadarko would discontinue the process if any accrediting body were to recommend one TP over another. Vitone said BP feels strongly about that, too. The operators cannot support/endorse any one TP.

Ken Wells said this whole program started because there were several models (IADC, which had the people in place, and PEC, who wanted to provide a consistent guideline to follow). The two models don’t always mesh perfectly, but now we have thousands of people trained using consistent methods and curricula. Whether the model should now change is a different question.

Pete Eustis (PEC) said there is going to be a cost involved for any 3rd party who reviews all the applications and who goes out to audit a TP.

Another attendee said that is consistent with SafeLand, too. There is always going to be a fee to achieve accreditation because there is work involved.

Ms. Vitone will review the SG guidelines to ensure that there are no conflicts of interest.

UPDATE ON/FROM TRAINING PROVIDERS:

PEC AND IADC COMMENTS ARE CAPTURED IN THE SG PROGRAM UPDATE AND KPI SECTION.

Lone Star College reported that it is relatively simple to cross-walk the different programs (SG/SL) and that they are trying to gain (from the industry) input on how to incorporate more hands on into the program.

Vitone: As an operator, we are looking at ways to get away from “Death by Power Point.” They are also tired of CBTs for the most part and want to incorporate some new methods that will get trainees more involved.

Jennifer Garcia (representing a TP) said the flow of SG is difficult. There are too many topics that are unrelated and inappropriate for some of the trainees. She likes the idea of scenarios that can be more real-world and can help the trainee to relate to the material. Literal hands-on may be difficult.

There was a question about reducing the PPT topics that are required. Will some of the redundant material be removed?

SUBCOMMITTEES:

Vitone mentioned the subcommittees currently activated are the Curriculum Subcommittee, Operator/Contractor Subcommittee and the Audit Subcommittee. As need arises other committees (Review/Accreditation) will engage.

Scott Arnold of Exxon currently is seeking members for the Audit committee. BP may be able to offer someone to assist. In past years, the Audit Subcommittee had developed an audit protocol, and Pete at PEC can provide that to the current Chair. It will be valuable to look at the whole audit process again.

The Operator/Contractor Subcommittee reported that they are aggressively trying to contact operators who have not been participating but who have a GoM presence. One of their goals is to find out what they are endorsing if they are not endorsing SG. Vitone recommends that Chuck Simpson get any interest contractors to contact her for more information.

NEXT MEETING:

Note: The August meeting is a closed meeting for the Board members to be in attendance.

August 27; meeting time 9:00 am - 1:00 pm Host: PEC - Mandeville offices

Conference call # 855-281-7455 Code # 540-570-2278

For Google Map: 233 General Patton Ave., Mandeville, LA 70433

Office phone is: 985-892-8177, Pete Eustis Cell is: 985-264-8138.

Official meeting is adjourned