

## SafeGulf Advisory Group

**Date: June 21, 2005 9:00 AM to 3:00 PM**

**Location: Exxon Mobil in Houston**

Meeting Facilitator – Jim

Meeting Scribe – Jim

Meeting Time Keeper - Steve

Meeting Parliamentarian - Sonny

### **Mission Statement**

To assist industry in the development and monitoring of training and security minimum protocols for the Gulf of Mexico Oil and Gas operator and contractor community.

### **Order of business**

Attendance

Prior Meeting Minutes

Review of Old Business

Reports of Committees

New Business

Further Meeting Locations and Dates

Next Agenda

**09:00 - 09:10**

**Anti-Trust Guidelines**

**All meetings must have a written agenda that is circulated and reviewed prior to the meeting. Attendees must strictly follow the agenda. Topics not on the agenda must be deferred until the next meeting. An attendee shall be assigned to record and dist**

**2. Prior Meeting Minutes**

- a. Review Agenda
- b. Notes from last meeting
- c. Action item (quick) update
- d. **Vote on using Roberts Rules of Order to run meetings.**

**3. Reports of Committees**

- a. John / Ray – Progress on the Review Committee - 10 min
- b. Tim/ Sonny – Progress on the Curriculum Committee – 10 min
- c. Opeator Subcommittee Progress update - 10 min
- d. Contractor Subcommittee Progress update - 10 min.