

SafeGulf Advisory Group

Date: August 9, 2005 9:00 AM to 3:00 PM

Location: One Shell Square, New Orleans, LA 504-728-7044

Meeting Facilitator – Jim

Meeting Scribe – Tim

Meeting Time Keeper - Steve

Meeting Parliamentarian - Sonny

Mission Statement

To assist industry in the development and monitoring of training and security minimum protocols for the Gulf of Mexico Oil and Gas operator and contractor community.

Order of business

Attendance

Prior Meeting Minutes

Review of Old Business

Reports of Committees

New Business

Further Meeting Locations and Dates

Next Agenda

09:00 - 09:10

Anti-Trust Guidelines

All meetings must have a written agenda that is circulated and reviewed prior to the meeting. Attendees must strictly follow the agenda. Topics not on the agenda must be deferred until the next meeting. An attendee shall be assigned to record and dist

2. Prior Meeting Minutes

- a. Review Agenda
- b. Notes from last meeting
- c. Action item (quick) update

3. Reports of Committees

- a. John / Ray – Progress on the Review Committee - 10 min
- b. Tim / Sonny – Progress on the Curriculum Committee – 10 min
- c. Opeator Subcommittee Progress update - 10 min
- d. Contractor Subcommittee Progress update - 10 min.

4. Review of Old Business

- a. Terrebonne Parish efforts - Tim to research the possiblility of cards for this customer
- b. Bar Code Readers **(Guy Moore) Barcode issues**
- c. ODT update
- d. Shorebase Status **(Guy Moore) Chevron Status**
- e. Website Update **(Sonny - Jim)**
- f. Exxon siging endorsement letter
- g.

5. New Business

- a. Database update - 45 min. **Guy Moore (Data Sharing Agreements)**
- b. MOC Process Best Practice
- c. ISN Contact proposal for new operators
- d.

5. Issues

- a. Letter to explain data recording requirements (Tim Elsen)
- b.
- c.