

SafeGulf Advisory Group

Date: January 24, 2006
Time: 9:00 - 2:00
Location: Shell Woodcreek Office - Houston
 Contact for Details: E. J. Shackelford 504-728-7044
Time Keeper: Dean Rayburn
Facilitator: Jim
Secretary: Milton

Desired Outcomes:	

Start Time	End Time	Duration in Minutes	Description of Activity	Who
9:00 AM	9:10 AM	0:10	Review Anti-Trust Guidelines	Jim
9:10 AM	9:20 AM	0:10	Review Agenda & Introductions	Jim
9:20 AM	9:30 AM	0:10	Review Action Items	Jim
9:30 AM	9:45 AM	0:15	IT update(DataSharing Agreements & Retraction Letter)	PEC/ASC
9:45 AM	10:40 AM	0:55	Team Officers for 2006 - (R&R, expectations)	Jim
10:40 AM	10:50 AM	0:10	Break	All
10:50 AM	11:40 AM	0:50	Committee Updates	All
11:40 AM	12:00 PM	0:20	Documentation Organization	Jim
12:00 PM	12:30 PM	0:30	Working Lunch	All
12:30 PM	12:50 PM	0:20	Website Update	Jim
12:50 PM	1:05 PM	0:15	Endorsement Letter	All