

SafeGulf Advisory Group Curriculum Committee

The Curriculum Committee met on December 6, 2004 at Global Training & Environmental in Lafayette, Louisiana.

Those in attendance were as Follows:

Mark Trahan - Acadian Integrated Solutions (Represented Gene Barfield)
Thomas Browning – Danos & Curole
Garrel Rowell – Danos & Curole
Mike Brown – Association Diving Contractors Inc.
Larry Swindle – Global Training & Environmental
Reggie Lirette – Safety Training Consultants
Scott Bell – Global Santa Fe (IADC Representative)
Pete Eustis – PEC
Ken Lacombe – Chevron Texaco
Bryan Aucoin – Occupational Safety Training Inc.

Those invited but unable to attend:

Gene Barfield – Acadian Integrated Solutions
Gary Lipoccolo – Dynamic Industries
Jarrard Broussard -Stolt offshore
Ken Parris - OMSA

Sonny reviewed the agenda

Sonny reviewed the ground rules for the meeting – we are here to review the SafeGulf syllabus and not here to discuss in detail PEC, OMSA, IADC, ASC and Etc. Also general meeting rules were covered. (One speak at a time, no side discussions and ETC.)

Larry Swindle covered the safety and emergency information for the Global location.

Sonny gave out a packet of information and reviewed how the syllabus was developed.

After a long discussion on the syllabus development the committee focused on the material in the syllabus.

The committee generally agreed that the program is a good program but the following issues were discussed:

The third party providers brought up the point that it takes 10 hours to teach the program and the instructor really has to move through the program to get through. A discussion began on content of the program Awareness vs. Compliance and the seven compliance modules that take a long time to instruct. Most in the meeting believe that the program needs to be at the awareness level for a one-day course and that compliance should take more than one day.

It was suggested that the word training be changed to orientation on the SafeGulf syllabus since all modules are not training and the syllabus covers best practices, awareness and compliance material.

The following actions are result of the discussion:

- 1.) How did four modules get into the SafeGulf syllabus but were not on the initial matrix, i.e. Marine Debris, Permitting, Walking Working Surfaces and Work Place Violence?

Sonny to answer from discussion with input from initial Curriculum Committee from COST.

- 2.) SafeGulf Advisory Board to give direction on Awareness Orientation vs. Compliance for present syllabus and long-term direction.

Sonny to follow-up with SGAG

3.) Request to change training to awareness will be included in the discussion in item number 2.

Sonny to follow-up with SGAG

There was a discussion on the timeline for "Training" the existing syllabus and what modules could be shortened if the program was to move to awareness. Also a list of modules that could be added to the syllabus if the compliance modules were shortened was initiated. The results of this discussion will be published and considered once there is a clear direction from SGAG on the syllabus.

There was also a discussion on the training requirement for swing rope. How is swing rope training considered "Learning" in the classroom or is it a "Compliance" issue? The inclusion in the SafeGulf syllabus was for "learning" and not a pass or fail issue. The committee decided to get more input and discuss at the next meeting.

The Test-Out featured was discussed and all feel that more guidance needs to be in place. The discussion resulted in the following questions:

What about liability issues?

How does a Training Provider know the student really took a course from a reliable organization?

Should there be more than one test?

How long can a contractor be out of the workforce and take the Test-Out test?

It was decided to discuss this issue at the next meeting. Sonny to discuss with SGAG for some guidance for the committee.

The next agenda item was to discuss questions on the current training requirements for all programs, PEC, ASC, IADC and Etc. These questions were recorded but further discussion is needed to resolve the issues.

- 1.) One training provider gives out three cards after teaching the program. His question is "Who's test do I give? Each organization has an audit protocol against its own set of questions. Sonny will discuss with the SGAG.
- 2.) What is the status of the effort to get ARSC downstream petrochemical training and SafeGulf to be reciprocal? Sonny is working on this and will report out progress at the next meeting.
- 3.) What happens to the contractor's training record when it appears in three databases? Sonny will take this issue to the SGAG and the IT Committee.
- 4.) There needs to be a current list of Operators that accept SafeGulf. Also what is being done to bring additional operators into the process? Sonny will discuss with the SGAG.

The next meeting will be scheduled in January and some dates will be sent out to select from.

These minutes will be sent out after a review with the SGAG.

The packet of material shared with the Curriculum Committee will be sent to the SGAG members.