

SafeGulf Advisory Group Curriculum Committee February 25, 2005

Present:

Tim Elsen – ChevronTexaco
Gene Barfield – Acadian Integrated Solutions
Mark Trahan – Acadian Integrated Solutions
Jarrard Boussard – Stolt Offshore
James Rigney – B. J. Tubular Services
Reggie Lirette – Safety & Training Consultants
Larry Swindle – Global Training and Environmental

Absent:

Ken Paris - OMSA
Scott Bell – Global Sante Fe (IADC)
Jimmy Leblanc - GNOIEC
Pete Eustis - PEC
Thomas Browning – Danos & Curole
Bryan Aucoin – Occupational Safety Training, Inc.
Gary LoPiccolo – Dynamic Industries
Garrel Rowell – Danos & Curole

The meeting was called to order by sonny Hedges. Sonny discussed the ground rules for the meeting as follows:
We are here to review the SafeGulf Syllabus and not here to discuss in detail PEC, ASC, OMSA, IADC, ADCI and others. Also general meeting rules were covered. (One speak at a time, no side discussions and etc.)

The agenda was reviewed and was changed as shown in Attachment One.

Mark Trahan reviewed the emergency procedures for the meeting location. Mark also gave a brief review of the services that Acadian Integrated Solutions offer at our meeting location.

Everyone present introduces himself and gave a brief summary of their responsibilities. Tim indicated that he believed that Mike Brown with the association Diving Contractor, Inc. was still interested but would let Sonny know if to invite to future meetings.

The minutes from the meeting held on December 6, 2004 were reviewed and approved by those in attendance at that meeting. (Attachment Two)

The team discussed long and short-term objectives for this group. Long-term objectives were brainstormed and listed for future meeting topics. Short-term objectives were discussed with action items assigned (listed below).

The Committee was informed that the SafeGulf Advisory Group had made a decision on a provider for the SafeGulf database. ISN would be the provider and guidance for protocols for data transfer would be forthcoming. There would be no cost for contractors presently in or out of the ISN network to provide data to the SafeGulf database.

The status of the action items from the December 6th meeting is shown in Attachment Three.

The following are comments from the action items review:

1.) Swing Rope Module

The swing rope module would be taught as an orientation topic and the material taught would not be the basis of pass or fail.

2.) Test-Out

A general discussion was held around how long a contractor could be out of the workforce and take the Test-Out test.

After a lengthy discussion it was recommended that a contractor could take the test no matter how long he/she has been out of the workforce.

There is presently only one test for Test-Out but more tests will be developed in the future.

Training providers are to record where students have taken previous orientation or training when giving a Test-Out.

There was a discussion on the need for a Spanish version of the training material and more information will be collected on need and cost for the program. Sonny to follow-up on this issue and report-out at the next meeting.

3.) Refresher Program

The current program is considered as an orientation program and the committee discussed the following question:

Should there be a refresher on an orientation program or should there be a refresher on a competency base program? There was much discussion, which included discussion on skill sets and competency.

The committee recognized that refresher is required on seven topics on an annual basis and that a refresher program could serve that purpose. The committee decided that as we move to a competency base program in the future that refresher will probably be required. The committee will keep discussing at future meetings.

The Short-Term Goals:

The current syllabus requirements were discussed and Tim asked that all participants get comments to Sonny on the following:

- 1.) Issues with Syllabus content – Is the program too long?
- 2.) Test questions that are ambiguous and need modification or tracking
- 3.) Program content corrections
- 4.) 4.Add two slides on security
 - Tim – Bring two of CVX’s slides
 - Sonny – Bring two of ASC/GNOIEC slides
- 5.) Add two slides on rotating equipment

Long-Term Goals:

The program could take any of the following directions:

- Modify existing program and add additional modules like HUET, Water Survival and Etc.
- Develop training similar to North Sea (RGIT) training
- A Basic course with additional modules ala cart.
- Develop more of an OSHA 500/501 model
- Keep it basic orientation – one time for all

The Long-term goals of the committee will be to continue to discuss competency base and to address reciprocity with downstream programs. Also the Committee will keep brainstorming opportunities (What’s missing) for adding topics to the program such as a security module, rotating machinery and etc.

Action Items furthered discussed:

1. One training provider gives out three cards after teaching the program. His question is “Whose test do I give? Each organization has an audit protocol against its own set of questions. Sonny will discuss with the SGAG.

This issue will be discussed with the Review Committee and will be an agenda item at the next meeting.

2. What is the status of the effort to get ARSC downstream petrochemical training and SafeGulf to be reciprocal? Sonny is working on this and will report out progress at the next meeting.

Sonny is currently working this issue with the downstream committee and will give an update at the next meeting.

3. What happens to the contractor’s training record when it appears in three databases? Sonny will take this issue to the SGAG and the IT Committee.

Tim discussed the status of the database and ISNET had been chosen as the database provider. Additional meeting are needed with all disciplines; IADC, ASC, PEC, OMSA and etc. to finalize the details.

4. There needs to be a current list of Operators that accept SafeGulf. Also what is being done to bring additional operators into the process? Sonny will discuss with the SGAG.

Tim reviewed the efforts of the current Operators to move this program to others in the Gulf of Mexico. He will share more information as it comes available.

The following were discussed as part of New Business:

1. A Company has requested that SafeGulf consider Computer Base Training as an alternate to instructor led classes. The committee after a discussion believes that instructor led classes are the preferred choice because of the interaction between the student and instructor.
2. Should the SafeGulf Advisory Group pursue the recognition of Z490.1 for the developed programs? This will be explored and timing and cost will be reviewed and presented at the next meeting. Tim will follow-up and report back at the next meeting.
3. Web-site addresses of the Training Providers are on Safeulf.com under (Accredited Training Facility) and are hot-linked if link is provided.

The critique of the meeting yielded the following comments:

<u>Positive</u>	<u>Delta</u>
Communications	Attendance
Operator Attendance	Resolution on issues from previous meeting
Good Meeting Facilities	

The next meeting will be at Global Training and Environmental on March 21, 2005. The meeting will begin at 9:00 a.m. and will last until 1:00 p.m. or later.

The meeting adjourned at 11:30 a.m.