

# Minutes SafeGulf Advisory Board Auditing Subcommittee

10/24/06  
9:30 AM – 3:00 PM  
ExxonMobil Production Office  
396 West Greens Rd.  
Houston, TX 77067

## Attendees:

Jim Shackelford – Shell – Via Phone  
Milton Bell – Exxon Mobil  
Pete Eustis – PEC  
Chad Comeaux – Superior Energy  
Bill Walker - Total  
Tim Elsen - Chevron  
Dean Rayburn – BP  
Sonny Hedges – GNOIE Council

**Need the sign in sheet to complete this. Who has it?**

Documents Reviewed:

[http://www.safegulf.com/pdf/minutes/review/2006/\\_ASCProcessforRevokingAccrediation.pdf](http://www.safegulf.com/pdf/minutes/review/2006/_ASCProcessforRevokingAccrediation.pdf)

[http://www.safegulf.com/pdf/minutes/review/2006/\\_AuditCycle.pdf](http://www.safegulf.com/pdf/minutes/review/2006/_AuditCycle.pdf)

[http://www.safegulf.com/pdf/minutes/review/2006/\\_MetricsforAuditCommittee.pdf](http://www.safegulf.com/pdf/minutes/review/2006/_MetricsforAuditCommittee.pdf)

[http://www.safegulf.com/pdf/minutes/review/2006/\\_PECSafeGulfAuditProtocol.pdf](http://www.safegulf.com/pdf/minutes/review/2006/_PECSafeGulfAuditProtocol.pdf)

## Agenda

Safety Moment - evacuation	Milton Bell	10
Anti Trust Guidelines		
Past Meeting Minutes		
Review Agenda & Introduction	Milton Bell	10
Review Action Items	Milton Bell	10
Sub Committee Updates	All	30
New Business	All	15
Guidance Document and Approval	All	15
SGAG 2007 Planning (Objectives, mtgs venues, dates, etc.)	All	20

Next agenda & meeting	Milton Bell	5
Review action items	Milton Bell	10
Lunch	All	

Prior to SGAG the 4 Operators meet to discuss future agenda items.

Minutes of the Meeting –

1. Safety Moment – The evacuation procedures for the building were reviewed
2. Anti-Trust Guidelines – the Anti-trust guidelines were printed on the back of the agenda and reviewed at the beginning of the meeting.
3. The minutes of the last meeting were reviewed to ensure all action items were identified.
4. Tim E. with Chevron gave an update on how the hand held scanner was working. At this point it appears to be very successful with a range of about 150’.
5. Dean R. with BP review progress made on the Review Committee. A discussion on the need for test out (is it being abused). It was decided to bring this forward to the SGAG committees for consideration (allow or discontinue).
6. Review and appointed the 2007 SafeGulf Positions:
  - ◆ Team Leader – Kathy Kanocz – BP
  - ◆ Secretary – John Auth – Diamond Offshore
  - ◆ Curriculum Committee – Tim Elsen
  - ◆ Review Committee – Dean Rayburn – BP
  - ◆ IT Committee – Milton Bell – Exxon Mobil
  - ◆ Contractor Liaison – Chad Comeaux – QCP
  - ◆ Operator Liaison – Bill Walker – Total
  - ◆ Website Coordinator - Peter Eustis - PEC
7. Reviewed 2007 meeting schedule (location and when)
8. **Action**
  - Milton – Will forward Chevron’s PPT on the scanner being used at their location.
    - will put the test out/guidelines on the next agenda for review. (Should test out be revoked)
    - will have the guidance document (change & approval) on the next agenda
    - add 2007 meeting schedule to the next agenda
  - Tim – Will work on and send out a Wavier/Moc form to personnel going offshore without a SafeGulf Card.
  - Kathy – Will resend the Audit protocol to OMSA for comments. After comments are completed it will be sent out to the SGAG for review prior to the next meeting.

Next meeting will be November 21, in New Orleans – Mandeville (North Shore) PEC will host.