

SafeGulf Advisory Group Meeting Minutes

Houston Exxon Mobil - August 24th, 2004

Attendees

Tim Elsen	ChevronTexaco
Steve Langlinais	Green's Pressure Testing
Gary LoPiccolo	Dynamic Industries
Ray Britt	BP
Milton Bell	Exxon Mobil - Meeting Facilitator
Sonny Hedges	ASC
John Auth	IADC
Krishna Bala (by phone)	Shell
Charlie Carr	PEC/Premier Safety Management
Pete Eustis	PEC/Premier Safety Management

Milton please add the Exxon Mobil folks that were in attendance

Meeting Synopsis

The team reviewed the anti trust guidelines, agenda, and open action items

The minutes from the last meeting were read and agreed on assuming the following action items are completed.

*Action Item – Sonny Hedges - - Update the Attendees to reflect John Auth and Sonny Hedges as attendees.

*Action Item – Sonny Hedges - - Correct typos

Pete Eustis with PEC/Premier Safety Management outlined PEC/Premier's proposed changes to the PEC/Premier training program. The SafeGulf Advisory Committee conditionally agreed to accept PEC/Premier as a SafeGulf equivalent training provider assuming they meet the mutually agreed upon conditions outlined below.

PEC/Premier will;

1. adopt an auditing protocol that is equal to or greater than the auditing protocol adopted by SafeGulf.
2. audit training providers that have been accredited through PEC/Premier.
3. except random audits conducted by auditors appointed by and reporting to the SafeGulf Advisory Committee. These audits will include training courses provided by PEC/Premier as well as training providers accredited through PEC/Premier.
4. assure that social security background checks have been verified, and that this verification process is approved by the SafeGulf Advisory Committee.
5. implement a testing protocol which is at least 100 questions with a bank of randomly generated additional questions of no less than 300 questions. This test must be at least as rigorous as the test associated with SafeGulf and administered following testing protocol similar to SafeGulf's.
6. add additional training topics to their SafeGulf equivalent training course which meet the minimal training/orientation requirements of SafeGulf. The new training syllabus will be reviewed and accepted by the SafeGulf Advisory Committee prior to implementation of same.

The team has decided to adopt the name "SafeGulf Advisory Committee" and drop the name "SafeGulf Oversight Board". The team feels this new name better reflects the true intent, make up, and decision making authority of the group.

*Action Item – John Auth - - Review and propose changes to the SafeGulf Advisory Committee governance documents to reflect the teams true intent, make up, and decision making authority.

The team has agreed to continue to solicit participation, encourage, invite, and correspond with Ken Wells with OMSA.

*Action Item – Tim Elsen - - Place Ken Wells back on the distribution list – Complete

The Team will respond in writing to questions posed by Ross Saxon (ADCI) and will solicit participation, encourage, invite, and correspond with Mr. Saxon and the ADCI.

*Action Item – Tim Elsen - - Place Ross Saxon back on the distribution list – Complete

*Action Item – Ray Britt - - Outline a response to Mr. Saxons concerns for review at the next SafeGulf meeting

John Auth (IADC) reported that IADC was still moving forward and had no new issues or concerns.

The team had a general discussion regarding data sharing between ISN, IADC, GNOIC, Gulf Share and the PEC database. The team has agreed to explore the possibility of multiple databases as SafeGulf repositories. This could significantly reduce any recurring costs associated with SafeGulf (e.g. if your company already subscribes to ISN, you could keep your picture and SafeGulf training records in the ISN system at no additional cost, ISN could also issue a SafeGulf equivalent card or bar code that could be read at the shore base at no additional cost).

*Action Item – Sonny Hedges - - coordinate a meeting of IT support personal from PEC, IADC, GNOIC, and ISN to explore options

The team has authorized the following sub-committees:

- Review Committee – Championed by John Auth
 - Membership should include reps from;
 - PEC
 - ASC
 - Contractor at large (Volunteer)
 - IADC
 - GCSTA
 - Operator

*Action Item – John Auth - - start putting team together.. Solicit volunteers

- Curriculum Committee – Championed by Sonny Hedges
 - Membership should include reps from;
 - PEC
 - ASC
 - Contractor at large (Volunteer)
 - IADC
 - GCSTA
 - Operator
 - Other third party training provider

*Action Item – Sonny Hedges - - start putting team together.. Solicit volunteers

The team discussed the upcoming Joint Contractor Symposium.

*Action Item – Tim Elsen - - Make sure to invite Sonny and John auth to the Symposium on the 28th. – Done

*Action Item – Ray Britt - - Present SafeGulf at the Symposium

Next meeting Topics to include

1. Update on PEC progress

2. IT report by and decision on database
3. Address additional questions from communication meetings
4. Finalize presentation for Symposium.

Next Meeting location and date:

- Date 9-9-04 (Thursday)
- Location... Greene's Energy Group, located at 102 Asma Blvd, Suite 201 Lafayette, LA 70508, in the Huval Building (last building away from Kaliste Saloom).

From the intersection of Kaliste Saloom and Pinhook, take Kaliste Saloom one block south to Asma blvd.

Call Steven Lanqlinai if you have questions (337) 232-1830 Office, or (337) 288-6805 Cell

***Action Item – Tim Elsen - - Send out minutes to attendees for review prior to posting on the SafeGulf website.**