

SafeGulf Advisory Group Meeting Minutes Houston Exxon Mobil – September 9th, 2004

Attendees

Tim Elsen	ChevronTexaco - Scribe
Steve Langlinais	Greene's Energy Group – Representing GCS&TG - Meeting Facilitator
Gary LoPiccolo	Dynamic Industries
Ray Britt	BP
Milton Bell	Exxon Mobil
Sonny Hedges	ASC
John Auth	IADC
Krishna Bala	Shell

Meeting Synopsis

The team reviewed the anti trust guidelines, agenda, and open action items

The minutes from the last meeting were read and agreed on.

There were no reports or updates from the Curriculum or Review committees.

There was a general discussion regarding PEC/Premier grandfathering issues, as well as a recent communication PEC/Premier sent to their members regarding SafeGulf compliance. Pete Eustis was placed on a conference call and the team along with Pete agreed to have joint communications regarding PEC/Premier and SafeGulf in the future. The group also agreed to compose a joint communication letter regarding PEC/Premier grandfathering issues. The team concluded that PEC alone did not appear to meet the basic requirements as outlined in the SafeGulfe grandfathering document.

*Action Item - Sonny – Talk with Pete Eustis to make sure we didn't miss anything in the syllabus that was submitted.

* Action Item – Jim – Work with Pete to compose a joint letter concerning PEC/Premier grandfathering

The Team reviewed a letter that Ray Britt composed to respond to Ross Saxon on specific concerns.

*Action Item - Ray Britt – Send letter to Ross Saxon. – Complete

The Team reviewed and accepted the governance document that John Auth composed.

*Action Item – Sonny – Post new Governance Document on SafeGulf website.

John Auth (IADC) reported that IADC was still moving forward and had no new issues or concerns.

The team had a general discussion regarding data sharing between ISN, IADC, GNOIC, Gulf Share and the PEC database. The team has agreed to explore the possibility of multiple databases as SafeGulf repositories

*Action Item – Sonny Hedges - - coordinate a meeting of IT support personal from PEC, IADC, GNOIC, and ISN to explore options

The team spent the remainder of the meeting preparing a presentation for the Joint Contractor Symposium in Houston on September 28th.

***Action Item – Ray Britt - - Present SafeGulf at the Symposium– Done**

Next meeting Topics to include

1. Update on PEC progress
2. IT report by and decision on database
3. Address additional questions from communication meetings

Next Meeting location and date:

- Date 10-19-04 (Tuesday)
- Location... ChevronTexaco BLD., located at 925 Gravier Street, Room 1429, New Orleans La. 70112

Call Tim Elsen if you have questions (504) 592-6908 Office, or (504) 439-0891 Cell

***Action Item – Tim Elsen - - Send out minutes to attendees for review prior to posting on the SafeGulf website.**

Action Item List...

Milton Bell

1. Add the ExxonMobil folks that were in attendance to the “Attendee” section of the meeting notes. – **Complete**

Sonny Hedges

1. Update the Attendees to reflect John Auth and Sonny Hedges as attendees’ correct typos on last meeting notes and re-post to SafeGulf Web.
2. Coordinate a meeting of IT support personal from PEC, IADC, GNOIC, and ISN to explore options– **Complete**
3. Start putting team together the Curriculum Committee.. Solicit volunteers
4. Post notes to SG website when complete.
5. Talk with Pete Eustis to make sure we didn’t miss anything in the syllabus that was submitted.
6. Post new Governance Document on SafeGulf website
- 7.

John Auth

1. Review and propose changes to the SafeGulf Advisory Committee governance documents to reflect the teams true intent, make up, and decision making authority. – **Complete**
2. Start putting team together the Review Committee.. Solicit volunteers

Tim Elsen

1. Place Ken Wells back on the distribution list – **Complete**
2. Place Ross Saxon back on the distribution list – **Complete**
3. Invite Sonny and John Auth to the Symposium on the 28th. – **Done**
4. Send out minutes to attendees for review prior to posting on the SafeGulf website. – **Complete**

Ray Britt

1. Send letter to Ross Saxon

2. Present SafeGulf at the Symposium. – Done

Jim

1. Work with Pete to compose a joint letter concerning PEC/Premier grandfathering
- 2.