

SafeGulf Advisory Group

Date: March 10, 2005 9:00 AM to 3:00 PM

Location: Greene's Energy Group - Lafayette

Meeting Facilitator – Jim

Meeting Scribe – Jim

Meeting Time Keeper - Steve

Meeting Parliamentarian - Sonny Hedges

Mission Statement

To assist industry in the development and monitoring of training and security minimum protocols for the Gulf of Mexico Oil and Gas operator and contractor community.

Order of business

Attendance : Carl Long (ISN), Jim Shackelford, Steve Langlinais, Bill Walker, Gary loPiccolo, Sonny Hedges, John Auth, Tim Elsen, Milton Bell

Prior Meeting Minutes

Review of Old Business

Reports of Committees

New Business

Further Meeting Locations and Dates

Next Agenda

0900 - 0910

Anti-Trust Guidelines

All meetings must have a written agenda that is circulated and reviewed prior to the meeting.

Attendees must strictly follow the agenda. Topics not on the agenda must be deferred until the next meeting. An attendee shall be assigned to record and dist

Steve Langlinais gave the safety briefing for the building emergency plan.

0910 - 0920

2. Prior Meeting Minutes

- a. Review Agenda Team Agreed to let Carl Long give his presentation first on ISN needs or concerns. The team agreed that the IT subcommittee needs to remain in place to work the IT issues with ISN and give the SGAG direction on the IT process. Sonny captured the issues and will update the SGAG team at the next meeting.
- b. Notes from last meeting

0920 - 0930

3. Reports of Committees

- a. John / Ray – Progress on the Review Committee - 10 min Developing the Audit Protocol Next meeting is in 2 weeks March 23rd.
- b. Tim / Sonny – Progress on the Curriculum Committee – 10 min Sonny discussed the meeting topics some of the issues were Swing Rope, Testout, Moximedia wanting to develop a CBT for SG, Refresher training program, and modifications to the syllabus of SG.

0930 - 12:00

4. Review of Old Business

A. The outreach program in Terrebone parish needs to complete SafeGulf training package, they are not a training organization and Sonny and Jim will visit the site to discuss how the program will be used and monitor the process.

1045 – 1245

5. New Business

- a. Review Communication and Web updates. -30 min
- b. New business for today was what role does another operator play when they have a desire to be part of the SafeG Bill Walker discussed the role Total wants to see is a method by which an operator can be in the loop on activities and bring issues to the SGAG team for process improvements

John Auth presented a motion to develop a subcommittee of operators serious of requiring SafeGulf of contractors without voting rights have a representative on the SGAG team.. The motion was seconded by Gary LoPiccolo. There was discussions on the motion. The team voted and the vote was 7 in favor of the motion and 0 not in favor.

1200- 1300

- a. New ISSUES

B. Tim Elsen presented a motion: To nominate Chad Comeaux to replace ACDI's open slot on the SGAG as a voting member to represent the contractors at large. The motion was seconded by Steve Langlinais. There as discussion and then a vote was taken and the vote was 4 in favor and 3 not in favor. The motion stands.

c. Communicaiton Sessions: May 11th in Lafayette at Chevron Texaco, May 18th in New Orleans at Shell, May 25th in Houston at the Council Sonny will post dates as tenetive on the SG website

d. Tim brought up the desire of ISN to maintain the website for SG, Sonny maintains currently and the team tabled the discussion until thext meeting.

1300 – 1310 Break

1310 - 1315

6. Further Meeting Locations and Dates

a. See the folder at the bottom of the spreadsheet.

1315 - 1400

7. Next Agenda

a. Review action items from this meeting.

b. List next topics and build next meeting agenda

Reportouts from subcommittees

Update from the IT committee

Update from the Operation subcommittee

See the agand below for th Meeting agenda for April 12th at Diamond Offshore in Houston

The May meeting will be held at the Greenes's Energy Group in Lafayette and Jim Shackelford will sponsor.

Plusses

Food

New Operator present

Facility

Moving forward with process

Delta

Website questions

ulf strategy